

M&M Ranch Lesson Policy Agreement and Signature

**Please initial each policy you have read and sign at the bottom. Please make a copy of this form for your own records and scan and email the initialed and signed form to: camp@mmhorseranch.com*

Required for Lesson Sign Up:

- Speak with M&M Ranch about lesson placement.
- Complete online enrollment form.
- Email a scanned copy of the initialed and signed Lesson Policy to M&M Ranch
- Pay the first month's tuition and deposit.
- Sign up for autopay with a valid credit card if enrolling in the Lesson Program for the monthly group lesson package.

Cancellation Policy:

- One make-up lesson per 9 lessons allowed. If M&M Ranch determines that a lesson will need to be rescheduled, then we will schedule a make-up day. **(There are no refunds for missed or being late for lessons.)**
- Please notify us by email 48 hours before needing to cancel or lesson will be forfeited.
- Scheduled make-up lessons must be taken within 30 days or if missed will be forfeited. In the event a rider does not attend/cancels their make-up lesson, the lesson is forfeited and is ineligible for rescheduling.
- There is no credit applied to next month if lessons are missed and cannot be deducted from the following monthly riding fee.
- It is M&M Ranch's goal to start on time, if student arrives late for lesson, then may shorten their lesson time.
- It is student's responsibility to reschedule missed lessons. Please email us to schedule make-ups.
- Students that are in the lesson program who will be absent longer than 30 days & do not want to lose your child's reserved spot, you may pay during the month of leave. After student returns, you'll need to schedule 2 make-up lessons or 1 private lesson, must be taken within 40 days.

Lesson Payments:

- Lesson agreement requires enrollment in autopay so that full payment is ***made 1st of every month*** and is non-refundable.
- Non-refundable deposit equal to one-month tuition required to start lessons. (Option to pay ½ deposit 1st month, remaining due by 2nd month payment)
- Most of our group lessons are on Saturdays, one Friday evening per month, we do offer lessons during the week based on availability. Summer schedule will vary.

Lesson Program - Need take a break: (allow this once/year)

- We understand there are times you may need to take a break. So you don't lose your spot we have a "hold for 30 days". Then you can resume back to lessons the next month. (Auto pay will be due 1st of month start back up)
- **WE REQUIRE a 30 DAY WRITTEN NOTICE DATED FROM THE FIRST OF THE MONTH.**

Discontinue Lessons:

- To discontinue lessons, change lesson plan, or need to take a break, **WE REQUIRE a 30 DAY WRITTEN NOTICE DATED FROM THE FIRST OF THE MONTH. JC program (60 days)**
- The notice will need to be submitted to M&M Ranch; lessons already paid can be ridden out that month. (Spots are limited, so when you come back for lessons you may be put on waiting list.) **AFTER WHICH YOU MAY RIDE OFF YOUR DEPOSIT.**

_____ **Bad Weather Policy:**

- In bad weather, we will have a fun barn lesson, including time with the horses and indoor games. We do require students to still attend; there will be no make-up lessons for missing a barn lesson.

_____ **Riding Requirements:**

- Long jeans, boots with heels (Tractor Supply, Allen Boots, Plato's Closet sells used boots)
- Please be aware that it can be more windy and cold out in the country than in the city. We recommend having layers especially in winter/fall season; jackets, light rain jacket, Ear warmer (head band) or beanies are helpful. Riding gloves that have grippers (order those online).
- We provide riding helmets, or if you prefer you may purchase your own. Tractor Supply sells them.
- We recommend for students to attend the camps. There are times ranch will be closed for holidays, etc. We will let you know ASAP & schedule lessons around those dates.

_____ **Ranch Policies:**

- We have a **no smoking policy**, also please *do not drive on grass* unless instructed, and **please drive slow on property** for safety of everyone and our animals.
- All Students will be required to have intro/evaluation lesson prior to joining group lessons.

M&M Ranch reserves the right to terminate lesson services to any rider at any time and for any reason. In the event that M&M Ranch terminates lesson services the balance of any remaining lessons (make-up is not included) will be mailed to current mailing address on file within 30 days.

_____ I have read and understand the **Important Safety Information** provided by M&M Ranch in the online enrollment form.

Medical Release: In the event of an emergency or non-emergency situation requiring medical treatment, I, _____, hereby grant permission for any and all medical and/or dental attention to be administered to my child/children, in the event of an accidental injury or illness, until such time as I can be contacted. This permission includes, but it not limited to, the administration of first aid, and the use of an ambulance, and the administration of anesthesia and/or surgery, under the recommendation of qualified medical personnel.

Parent/Guardian
signature _____

Date _____

If you have questions, email **M&M Ranch** at camp@mmhorseranch.com.